

company-product:	Databank IMX, E-Forms	Iron Mountain (several)	Mindwrap Optix	OpenText ECM (includes IXOS/archiving)	Microsoft Sharepoint	Perceptive Software ImageNow
Paper Storage and Conversion						
Paper Storage	Yes	Yes	No	No	No	No
Digitizing Services	Yes	Yes	No	No	No	No
Digital Capabilities						
Scan & Capture	Yes	Yes	Yes, scan to TIFF or PDF	Yes	Not direct, 3rd party	Yes: incl. scan, email, fax from multiple hardware devices too
Workflow	Yes	Yes, InControl	Yes	Yes	Yes	Yes
Redaction	Yes	Yes, Review	Yes	Yes	Not direct, 3rd party	Yes, pixel-level
Types of document attachable (Pdf, Word, Excel, PPT, Tiff, jpeg etc)	JPEG, EPS, or PDF files, and more than 250 native file format	Yes. Some multimedia file types need different license	Supports PDF, image and XML file types natively	Yes	Yes, 40+ types	Yes
Document Version Management	Yes	Yes, Review Workflow	Yes	Yes	Yes	Yes
Document Security	Active Directory/LDAP integration	Yes, Review Security	Yes, managed at the server	DoD clearance on Sharepoint (only vendor);	Yes, via Active Directory (AD) or Lightweight Directory Access Protocol (LDAP)	Authorization managed locally, can take feed from LDAP
E-forms	Yes, E-Forms solution	Yes	Yes	Yes	Yes	Yes
Electronic Signatures	Yes	Yes, InControl	Yes	Yes	Yes	Yes
Retention schedules	Yes, both paper and electronic	Yes, Accutrac Software	Yes, via metadata values (date, time) and retention rules	Yes	Yes	Yes, retention policy manager, litigation holds
Social Media (wiki, blog, forums, etc)	No	No	No	Yes	Yes	No
Integration/Interoperability						
Integration with SAP	Partner	No	No, but vendor would like to pilot with MIT's SAP	Yes: IXOS	Yes: Duet Enterprise	Yes, SAP Certified Partner
Integration with Microsoft	Partner, MS Sharepoint	Strategic Alliance Partner	Web IE integration	Yes: Sharepoint	Yes++	Yes, Gold partner, Sharepoint integration
Integration with Oracle	Partner	Yes	SQL Scripting, DB scripts & triggers	Yes	Yes: OData (Open Data Protocol)	Yes, Oracle Partner
Integration via email	Yes	Yes	Yes, Optix Mail Director	Yes; esp Exchange	Yes	Yes
Export/Import to & from Data Warehouse	Yes, see below	Yes, see below	Yes, see below	Yes	Yes: OData (Open Data Protocol)	Yes
Integration in general	Full XML support for integration with SQL databases, document management systems and other internal business/ERP systems.	Archive Services Platform (SOAP and REST APIs, XML)	Yes, via scripts or APIs (in C or Java)	Yes: XML or item handlers written in C++, Java; also table-to-table integration betw Oracle DBs	Yes: OData (Open Data Protocol)	Yes, web serices SOAP/XML inbound and outbound
Platforms (MAC, Windows, Linux)						
Platform capatability-End Users	N/A, all web based	Yes-Mac and Win	Yes	Yes	Yes- Windows more feature rich	Yes
Platform capatability-Admin tools	N/A, all web based	Yes-Win	Yes-Win AND Mac	Yes-Win	Yes- Windows more feature rich	No - Win only
Browser Support						
Internet Explorer	Supported	Supported	Supported	Supported	Supported	Supported
Firefox	Supported	Supported	Supported	Supported	Supported with limitations	Supported
Safari	Supported	Supported	Supported	Not supported (unclear)	Supported with limitations	Supported
MIT & Higher Ed presence						
Currently working at MIT	Have done work at MIT with Facilities, Office of Research & Development, Office of the Recording Secretary, Sloan	Libraries, VPF, Facilities	Yes, Human Resources since 1999, VPF also considering	Yes, VPF A/P (SAP archiving)	Yes, Sloan and IS&T	No
Currently working in Higher Ed	Yes: Northeastern, Harvard, Boston College, St. John's, Long Island University, Northwestern, Carnegie Mellon, Howard University, WPI, Baylor College of Medicine, NAIS	Yes, Boston College	Yes: Maryland, Maine, Florida State, Emory, Sacramento State	Yes: MIT Lincoln Labs, Johns Hopkins, Yale, George Washington University	Yes, and a very active user community	Yes, U Kentucky, Duke, U Northern Kentucky (all SAP too)
Maintenance & Support						
Resource overhead - staff to support	Outsourced (Software-as-a-Service) or On-premises options available	Mostly hosted / outsourced	Low	Med	Very High	Med
Summary						
General comments	Security certification — SAS 70 Type II	Many solutions seem to be acquisitions that are integrated into a larger package. Use certificates (versus user/pwd)	Smaller vendor, but been in the market a long time with Gov and Higher Ed; equal Mac/Win focus; low maintenance system	Lincoln Lab has made a large investment in OpenText bundle; Campus has just the Archive solution for SAP	Excellent integration with all Microsoft products. This has potential to replace file shares, wikis, even some calendaring	Acquired by Lexmark in 2010
Magic Quadrant for Enterprise Content Management (Nov 2010)	N/A	N/A	N/A	Leader (upper right)	Leader (upper right)	Challenger (upper left)
General recommendation	One of two paper storage options. Really promote their online (hosted) solutions for economic purposes.	Physical storage leader, seems to be in ECM market via acquisitions	Reasons to consider Optix: Trusted vendor with 10+ yrs MIT experience; Technologically-advanced product; Rapid implementation; Easy Administration; Easy Scalability from Pilot to Enterprise; Top-notch technical support; Full Native cross-platform support (Mac & Win).	Very strong in both structured and unstructured document management. Long time use at MIT with their Archive product (IXOS) and SAP.	Leader for enterprise level document management; all the bells and whistles. In heavy use by Sloan, if carefully planned and staffed well, it can be the centerpiece of your IT solution	Not currently in use at MIT, Windows focus may not be suitable at MIT